

# Xpower Your Supervisors

with Xenium's HR Training

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## Boost your supervisor's skills & confidence with Xenium's Supervisor Development Program

**Easy** – Upon completion of Xenium's core workshops and receiving personal guidance from our certified HR professionals, your Supervisors will have all the essential skills to effectively lead their people.

**Effective** – Supervisors learn in workshop settings using exercises that draw from real workplace examples. Each session provides all needed HR tools, forms, and practices so that your Supervisor's training can be immediately applied to their job.

**Affordable** – Outsourced training reduces internal training costs, redundancies, and inefficiencies. Xenium's development program can be purchased on a per session basis or as a package. Discounts available for larger groups.

## Xenium's Supervisor Development Training Program Includes:

special introductory  
price **\$950\*** per supervisor

\*discounts available for groups of 10 or more

### Xenium's Core Supervisor Training Workshops

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| <b>1</b> Making Your Best Hire             | <b>4</b> Harassment and Employee Complaints         |
| <b>2</b> Performance Planning & Management | <b>5</b> Leadership through Effective Communication |
| <b>3</b> Counseling the Right Way          | <b>6</b> HR Compliance 'Bootcamp'                   |

### HR Toolkit including sample policies, forms, & checklists for:

- Hiring & Selection
- Performance management & Appraisal
- Counseling, Discipline, Termination

### 3 Hours Free Hotline HR Support from Xenium's certified HR Professionals.

For Information or to Speak to a Xenium Representative

Call: 503-612-2009

Email: [info@xeniumhr.com](mailto:info@xeniumhr.com)

Learn more about Xenium's range of outsourced HR services at [www.XeniumHR.com](http://www.XeniumHR.com)

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